
LETTER OF COOPERATION

FBI NATIONAL CITIZENS ACADEMY ALUMNI ASSOCIATION
AMERICAN NATIONAL RED CROSS, DISASTER CYCLE SERVICES

SUBJECT: LETTER OF COOPERATION
DATE ISSUED: SEPTEMBER 3, 2018
REVISED: MARCH 22, 2019

In October of 2018, the Red Cross Disaster Cycle Services, and the Community Engagement and Partnerships team announced a new collaboration between the *American National Red Cross* (“Red Cross”) and the *FBI National Citizens Academy Alumni Association* (“FBINCAAA”) FBINCAAA is an independent nonprofit organization determined to be exempt from tax under Internal Revenue Code Section 501(c)(3), and is not part of the FBI.

The purpose of this revised Letter of Collaboration is to update both parties on the background check requirements for FBINCAAA. As of March 2019, all FBINCAAA volunteers will be subject to a background check conducted by the American Red Cross. All FBINCAAA registering in the Red Cross Volunteer system will be required to complete a background check.

The purpose of the FBI Citizens Academy program is to give business, religious, civic, and community leaders an inside look at the FBI, building local connections and community outreach efforts. The six to eight-week program is designed to give citizens an overview of FBI and Department of Justice policies and procedures. It is the goal of the FBI Citizens Academy program to foster a greater understanding of the role of Federal law enforcement in the community. The graduates of this program, through the FBINCAAA, support the FBI’s Community Outreach Programs and use their positions of leadership to further positive relationships between the FBI and the citizens they protect.

Each year, the local FBINCAAA chapters work in partnership with their local FBI field office to select at least one (1) community engagement or outreach project that best fits the needs of the local community. The FBINCAAA would like the American Red Cross to be part of the community engagement projects of the FBINCAAA chapter network. These projects can include activities in any of the Red Cross lines of service, e.g. disaster, blood services, preparedness, health and safety, or service to the armed forces.

The American Red Cross and FBINCAAA agree through this Letter of Cooperation to strengthen its relationship and work together on activities consistent with their shared goals. Red Cross Disaster Cycle Services will be working with FBINCAAA in the coming months to develop a national partnership. In the meantime, Red Cross field units may be approached by a local FBINCAAA chapter to join efforts. FBINCAAA chapters that have expressed an interest in collaborating are located in Birmingham, AL; Detroit, MI; Milwaukee, WI; Denver, CO; Houston, TX; and Las Vegas, NV. There are two (2) locations that already have developed strong partnerships in San Diego, CA and New Haven, CT. Red Cross field units are encouraged to meet with their local FBINCAAA chapter and have a dialog on how they may work together.

With respect to local relationships, each organization will maintain its own corporate identity, establish and monitor its own policies and procedures, and finance its own activities. Both organizations will

allocate responsibility for any shared expenses in writing in advance of any commitment. Both organizations will be liable for its own acts (including the acts of its officers, directors, employees, agents, successors, and assigns acting on behalf of the organization). It is understood that this relationship is not exclusive to either organization, and either organization shall have the right to terminate this Letter immediately upon written notice to the other party. Finally, both organizations agree not to use or display any intellectual property of the other (including all trademarks, service marks, logos, trade names, copyright materials (including but not limited to slogans), other intellectual property and the like) without first receiving the express written permission to do so.

We encourage all local regions to contact the FBINCAAA local chapters and begin to explore all possibilities for a strong relationship. All questions concerning this relationship should be directed to the appropriate Point of Contact listed below.

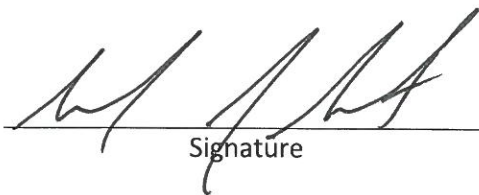
Points of Contact

American National Red Cross		FBI National Citizens Academy Alumni Association	
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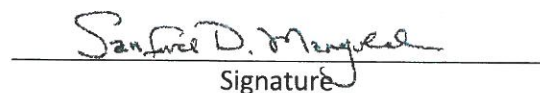
American National Red Cross

FBI National Citizens Academy Alumni Association

By:


Signature

By:


Signature

Name:

Mark Smith
Print Name

Name:

Sanford D. Mangold
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Title:

Executive Director, Community Engagement and Partnerships
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Date:

4/12/19

Date:

4/1/2019